



COVID-19 Update for Workers



To our valued customer community,
We hope you are staying healthy and safe during these challenging times.
We at the Verdugo Jobs Center (VJC) remain committed to serving all of our customers and making sure you have the information and resources you need to navigate the current situation.

In alignment with the Governor's Safer at Home order to address the COVID-19 pandemic, all VJC-organized orientations, workshops, recruitments, and other in-person gatherings have been postponed. The job search area is closed to the public; however, the VJC continues to provide services via telephone and email. Our [website](#) contains the most up-to-date information on changes to our operations and services, as well as new information and resources. We will continue to update as we launch new services for individuals who were laid off or furloughed because their company had to close in response to the Safer at Home order.

We look forward to providing you with the same exceptional service virtually as we do in person.

-Verdugo Jobs Center Management

Unemployment Insurance (UI)



If your employer reduces your hours or shuts down operations due to COVID-19, you are encouraged to file a UI claim. UI provides partial wage replacement benefit payments to workers who lose their job or have their hours reduced.

In addition, if you cannot work because of school closures and you have to take care of children, you may be eligible for unemployment benefits.

[Refer here for detailed information on UI and how to apply.](#)

[Click this link](#) to view a simple chart (located at the bottom of the page) explaining other benefits that may be available to you, including Disability Insurance, Paid Family Leave, and Unemployment Insurance. [Click here](#) for detailed answers to frequently asked questions about these benefits.

Actions You Can Take Now

Take advantage of this time to take actionable steps toward your career.

Apply for jobs. We are here to keep supporting you in your search for a job. [Click here](#) to access our COVID-19 Information for Workers webpage, which houses a comprehensive list of job leads. You may also call the VJC front desk at (818) 937-8000 to be assigned a staff member to conduct virtual case management.

Explore careers. Create a list of companies you'd like to work for by exploring their websites and the digital materials they release. Check out [Indeed's guide to researching a company](#), and [Glassdoor's guide to identifying the perfect company for your next job](#).

The following resources are available to help you find and learn about new career paths:

- [California Occupational Guides](#) provide detailed information on California wages, job outlook, education, and licensing requirements for approximately 300 occupations.
- [My Next Move](#) is an interactive tool listing tasks, skills, salary information, and more for over 900 different occupations.
- [mySkills myFuture](#) is an online resource where job seekers enter their current or previous job title and get a list of career matches that use similar skills.
- [Military Occupation Code](#) or Standard Occupational Classification crosswalk helps returning service men and women find civilian occupations that have similar skills requirements.
- [The California Career Resource Network](#) provides for individuals interested in developing and exploring career self-management skills necessary in today's world of work.

Polish your resume. A number of online tools exist to provide guidance on resume writing and formatting:

- [Cal State Fullerton Building Your Resume webinar](#)
- [How to Create A Professional Resume](#)
- [How to Write A Resume- Professional Guide with 41+ Examples](#)

If you do not have a LinkedIn profile, now is the time to create one. The following links contain information on creating and using a LinkedIn profile for job search:

- [How Do I Create A Good LinkedIn Profile?](#)
- [LinkedIn Tutorials](#)
- [How To Optimize Your Job Search Using LinkedIn](#)

Stay in the Know

Los Angeles County officials warn of increasing COVID-19 scams including fraudulent websites, emails, and donation requests. The following is a list of recommendations:

- Avoid online advertising offers related to COVID-19
- Decline door-to-door solicitations claiming COVID-19 fundraising
- Do not click on emails and attachments that you do not recognize
- Visit trusted websites for COVID-19 related information

Please refer to the following websites for accurate, up-to-date information on COVID-19:

- [County of Los Angeles](#)
- [County of Los Angeles Public Health](#)
- [California Department of Public Health](#)
- [Centers for Disease Control and Prevention](#)
- [Johns Hopkins Coronavirus Global Map](#)



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