



# NOW HIRING!



## Bilingual Outreach Specialist Job opening available!!!

Must fluently read, speak, and write in  
**English and one of the following:**

**Armenian, Chinese, Hindi,  
Tagalog or Vietnamese**

- Work schedule primarily: 8:00 a.m.-5:00 p.m. M-F; Flexible – often *weekends required*
- Conduct voter education presentations to small and large groups
- Review and translate election materials
- Active Driver's License with good record
- Great organizational and multitasking skills
- Computer skills are a must
- Ability to work in a fast paced environment
- Outgoing, energetic, and friendly attitude
- Ability to work in a diverse group, must have a great team player attitude

***Salary \$18.17 an hour***

The City of Los Angeles Office of the City Clerk – Election Division is looking for workers to be employed on a temporary basis between **September 2018 and June of 2019** (possible longer term).

**Interested candidates, submit resume to:  
[clerk.electioncep@lacity.org](mailto:clerk.electioncep@lacity.org)**